Faculty Development Leave
April 18, 2017

Mark Davis, Management
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Michael McPherson, Office of the VPAA
UNT Policy 06.010

TYPES OF LEAVES

• Research

• Creative

• Renewal
UNT Policy 06.010

Compensation

• One long semester at full salary
• Two consecutive semesters at one-half salary

Eligibility

• Full-time faculty
• Served UNT for at least six consecutive academic years following initial employment, or since last FDL
• Individual not in terminal year of employment
Application Requirements

☐ Cover Sheet with all signatures
☐ Application Form
☐ Curriculum Vita
☐ Chair’s Recommendation Letter
☐ Summary Reports (for previous FDL recipients)

Due September 29, 2017
The Selection Committee

• An elected committee of your peers

Chair: Mark Davis
Group I: Tim Montler (LING)
Group II: Mark McKnight (LIBR)
Group III: Saraju Mohanty (CSEN)
Group IV:
Group V: Mark Davis (MGMT)
Group VI: Jacob L. Vingren (KPHR)
Group VII:
Group VIII: Felix Olschofka (Music)

• Evaluation checklist
FDL CHECKLIST

APPLICANT _____________________________

☐ Applicant has served the university for at least six consecutive academic years following initial employment or return from a development leave, and

APPLICATION CONTAINS:

☐ Proposal Title
☐ Abstract
☐ Objectives of Proposed Activity
☐ Description of Proposed Activity
☐ Professional Growth
☐ University Benefits
☐ Explanation of why leave is needed to complete activities
☐ Justification for Type of Leave
☐ Alternative Plan
☐ Letter of support from department chair
☐ Curriculum Vita
☐ Copy of summary reports from any previous FDL

Type of Leave

☐ RESEARCH
☐ CREATIVE
☐ RENEWAL

PER POLICY 15.1.11 Leave provides opportunities for additional training, for improving skills, or for maintaining currency

☐ YES
☐ NO

IF NO, PLEASE EXPLAIN

________________________________________________________________________
________________________________________________________________________
Tips From the Committee

1. Clearly establish that the leave provides opportunities for:
   • additional training
   • improving skills, or
   • maintaining currency

2. You should have strong support from your dean and/or chair
3. Some positive features include:
   • clear objectives, agenda, and timeline
   • reviewer-friendly language
   • explanation of why time away is necessary
   • how leave fits dept. or college goals
   • how leave involves collaboration
   • how leave increases UNT’s nat’l or int’l visibility
Departmental and College deadlines can vary: be sure to check yours!