ACADEMIC INTEGRITY REPORT TO DATABASE
FINDINGS, CONCLUSION AND SANCTION BY FACULTY MEMBER

Faculty Name: __________________________ Course/Section Number/Term: ___________

Faculty Contact Information: __________________________________________________________

Student Name: _______________________ Student ID Number: _________________________

Student Contact Information: __________________________________________________________

Date of Incident: ________________________

________________________________________________________________________________

I find that the student engaged in the following act(s) of academic dishonesty:

☐ Cheating. The use of unauthorized assistance in an academic exercise, including but not limited to:

☐ Use of any unauthorized assistance to take exams, tests, quizzes or other assessments

☐ Dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems or carrying out other assignments

☐ Acquisition, without permission, of tests, notes or other academic materials belonging to a faculty or staff member of the University

☐ Dual submission of a paper or project, or re-submission of a paper or project to a different class without express permission from the instructor

☐ Any other act designed to give a student an unfair advantage on an assignment

☐ Plagiarism. Use of another’s thoughts or words without proper attribution in any academic exercise, regardless of student’s intent, including but not limited to:

☐ The knowing or negligent use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgement or citation
☐ The knowing or negligent unacknowledged use of materials prepared by another person or by an agency engaged in selling term papers or other academic materials.

☐ Forgery: Altering a score, grade or official academic university record or forging the signature of an instructor or other student.

☐ Fabrication: Falsifying or inventing any information, data or research as part of an academic exercise.

☐ Facilitating Academic Dishonesty: Helping or assisting another in the commission of academic dishonesty.

☐ Sabotage: Acting to prevent others from completing their work or willfully disrupting the academic work of others.

Summary of Incident (attach additional sheets if necessary):

The following academic penalties may be assessed at the instructor’s discretion upon determination that academic honesty has occurred. Admonitions and educational assignments are not appealable:

☐ Admonition: The student may be issued a verbal or written warning.

☐ Assignment of Educational Coursework: The student may be required to perform additional coursework not required of other student in the specific course.

☐ Partial or no credit for an assignment, assessment or course grade: The instructor may award partial or no credit for the assignment or assessment on which the student engaged in academic dishonesty, to be calculated into the final course grade.

☐ Adjustment of final course grade: The instructor may assign a lower course grade.

Faculty Signature: ___________________________ Date: ______________

FOR STUDENT: I have met with the instructor, read the form, and understand the violation and sanction. I understand my signing this form is not an admission of guilt. I further understand I have the right to appeal within three days of this date.

Student Signature: ___________________________ Date: ______________
Copy to the Dean of Students; Attn: Academic Integrity Officer, Stovall Hall, Room 150, academic.integrity@unt.edu

Copy sent to student: ______________________ (Date)
______________________ (Method of Delivery)